**EMAIL REQUEST FORM**

Phone (859) 334-3624 Email: boonecounty.docrequest@ky.gov

 **COMPANY NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PHONE #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\*Please be sure to provide an accurate phone number so we can contact you with any issues\***

**CREDIT CARD INFORMATION**

Email request are $2 per page.

**(There is an additional service charge of 2.75% for use of credit cards)**

CREDIT CARD NUMBER**:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_|\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Card Exp. Date: \_\_\_\_ /\_\_\_\_\_ 3\* Digit Security Code: \_\_\_\_\_\_ \*if using an American Express it is 4 digits

Billing Street Address & Zip Code: \_­­­­­\_\_\_\_\_\_­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRINTED NAME OF CARD HOLDER: ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE OF CARD HOLDER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\* By signing you are acknowledging and giving authorization to be charged $2 per page and the service charge of 2.75% for use of credit cards\***

**PLEASE PROVIDE THE FOLLOWING INFORMATION:**

BOOK TYPE: \_\_\_\_\_\_\_\_\_\_\_\_\_ BOOK NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ PAGE NUMBER: \_\_\_\_\_\_\_\_\_\_\_

BOOK TYPE: \_\_\_\_\_\_\_\_\_\_\_\_\_ BOOK NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ PAGE NUMBER: \_\_\_\_\_\_\_\_\_\_\_

BOOK TYPE: \_\_\_\_\_\_\_\_\_\_\_\_\_ BOOK NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ PAGE NUMBER: \_\_\_\_\_\_\_\_\_\_\_

CABINET NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ PLAT SLIDE NUMBER: \_\_\_\_\_\_\_\_\_\_\_ (IF REQUESTING A PLAT)

\*If requesting a plat recorded in Cabinet 1, 2, or 3 the slide number should indicate if it’s slide A or B\*

***\*Only requests containing specific book/page numbers will be processed. We are not trained or licensed to do a title exam or research; the information provided will be based on what we found to the best of our ability. We are NOT liable for any incorrect information provided and we are unable to issue a refund if the wrong book & page/document is requested***.

**Please allow 24 hours to process your request from the time of receipt.**