**EMAIL REQUEST FORM**

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**COMPANY NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PHONE #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*Please be sure to provide an accurate phone number so we can contact you with any issues\***

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Card Exp. Date: \_\_\_\_ /\_\_\_\_\_ 3\* Digit Security Code: \_\_\_\_\_\_ \*if using an American Express it is 4 digits

Billing Street Address & Zip Code: \_­­­­­\_\_\_\_\_\_­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRINTED NAME OF CARD HOLDER: ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE OF CARD HOLDER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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BOOK TYPE: \_\_\_\_\_\_\_\_\_\_\_\_\_ BOOK NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ PAGE NUMBER: \_\_\_\_\_\_\_\_\_\_\_

BOOK TYPE: \_\_\_\_\_\_\_\_\_\_\_\_\_ BOOK NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ PAGE NUMBER: \_\_\_\_\_\_\_\_\_\_\_

CABINET NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ PLAT SLIDE NUMBER: \_\_\_\_\_\_\_\_\_\_\_ (IF REQUESTING A PLAT)

\*If requesting a plat recorded in Cabinet 1, 2, or 3 the slide number should indicate if it’s slide A or B\*

***\*Only requests containing specific book/page numbers will be processed. We are not trained or licensed to do a title exam or research; the information provided will be based on what we found to the best of our ability. We are NOT liable for any incorrect information provided and we are unable to issue a refund if the wrong book & page/document is requested***.

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